

September 25, 2018 Council Meeting

The regular meeting of the Council of the City of Martinsville, Virginia was held on September 25, 2018 in Council Chambers, Municipal Building, at 7:30 PM with Mayor Gene Teague presiding. Council Members present included Gene Teague, Jim Woods, Jennifer Bowles, Kathy Lawson and Chad Martin. Staff present included City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, City Attorney Eric Monday, Clerk of Council Karen Roberts, Deputy Police Chief Rob Fincher, Community Planner Susan McCulloch, Sheriff Steve Draper, Major Laura Hopkins, and Finance Director Linda Conover.

Following the Pledge to the American Flag and invocation by Vice Mayor Martin, Teague welcomed everyone to the meeting.

Council Member Kathy Lawson made a motion to recommend the Circuit Court to reappoint Page Brockenbrough to the Board of Zoning Appeals for a term ending September 26, 2023; Council Member Bowles seconded the motion with all Council Members voting in favor.

Hear an overview of the September 24, 2018 Druid Hills/Uptown Neighborhood Tour and Meeting – City Manager Towarnicki summarized the neighborhood tour route and the properties and areas of concern that were visited by Council Members. Towarnicki detailed several resident concerns expressed during the neighborhood meeting. Those concerns were forwarded to the appropriate City departments for follow up.

Consider adoption of a memorial resolution for Rev. Dr. David Adkins – Mayor Teague said the Rev. Adkins was committed to the betterment of the community. City Attorney Monday shared fond memories of Rev. Adkins and said Adkins was a man easily admired. Monday read the resolution which was presented to his widow on behalf of City Council. Vice Mayor Martin said that Adkins had a quiet, sweet spirit and it was an honor to work with him.



CELEBRATING THE LIFE OF THE REV. DR. DAVID W. ADKINS

WHEREAS the Rev. Dr. David W. Adkins passed from this life on September 14, 2018, having served for thirty-eight years as pastor of Martinsville's Starling Avenue Baptist Church. Throughout his ministry, he was active in the Henry County Baptist Association, the Baptist General Association of Virginia, and the Cooperative Baptist Fellowship; and

WHEREAS Dr. Adkins was a genuine intellectual, delivering inspiring sermons rooted in Christ's Gospel, with frequent reference to humanity's cultural achievements. He participated in seminars throughout the nation, bringing the perspective of a deeply committed person of faith to academic discussions on a diverse range of topics; and

WHEREAS Dr. Adkins always worked to connect people across lines of division, and conceived of his ministry as ecumenical and one of service to the entire community. He was very active in the Martinsville Henry County Ministerial Association, and served as a volunteer chaplain at Memorial Hospital throughout his career. He co-founded Habitat for Humanity of Martinsville and Henry County, was instrumental in founding the Open Arms Sunday School class, and was one of the first participants in the dialogues sponsored by the Interfaith Council; and

WHEREAS Martinsville and Henry County was well-served by the life of Dr. Adkins, far beyond the walls of his church, by good words and works which issued forth from a truly devoted Christian living a life of grace, dignity, love, and charity;

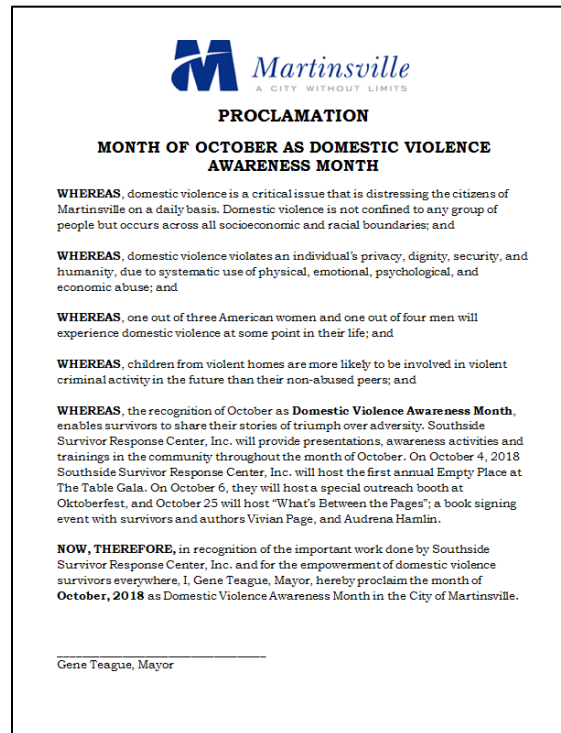
NOW, THEREFORE, BE IT RESOLVED: that the City of Martinsville gives thanks for the extraordinary life of the Rev. Dr. David W. Adkins and extends its sincere condolences to his family upon his passing. The Council further commends the citizens of Martinsville to celebrate Dr. Adkins' many contributions to make our region a better place, living his life in both the Word and the footsteps of God, and being a daily embodiment of the passage in the Book of James, Chapter 2 that "a man is justified by works, and not by faith only."

Given under my hand this 25th day of September, 2018.

M. GENE TEAGUE
MAYOR OF THE CITY

September 25, 2018 Council Meeting

Consider presentation of a proclamation recognizing October, 2018 as Domestic Violence Awareness Month – Vice Mayor Martin read the proclamation which was presented to Warren Rodgers, Executive Director of the Southside Survivor Response Center. Rodgers thanked Council and appreciates the support of the Community. Rodgers explained the organization accepts volunteers and donations, they involve interns from local colleges.



Conduct a public hearing on a request by Planning Commission for a Zoning Text Amendment to modify the requirements of the Architectural Review Board's membership – Susan McCulloch summarized the need for the public hearing. The Planning Commission has voted and recommends Council allow the provision to remain regarding waiver of membership requirements. Mayor Teague opened the public hearing. No one approached the podium so the hearing was closed. Council Member Lawson made a motion to approve the ordinance on first reading with the amendment as presented; Vice Mayor Martin seconded the motion with the following roll call vote: Council Member Lawson, aye; Mayor Teague, aye; Vice Mayor Martin, aye; Council Member Woods, aye; and Council Member Bowles, aye.



ORDINANCE 2018-Z-4
Zoning, Architectural Review Board Membership

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on September 25, 2018 that Chapter 21, HP-O Historic Preservation Overlay District, Paragraph G "ARB Membership and Organization", Item 3 "Membership and Terms of ARB, of the Zoning Ordinance, be amended as follows:

- a. The Architectural Review Board shall consist of ~~seven (7)~~ five (5) citizens, all of whom shall be residents of the City of Martinsville, except that one member may be a licensed architect or landscape architect who is not a resident of the City.
The members shall be appointed by the City Council and serve without compensation.
- b. The Architectural Review Board members shall serve a term of three (3) years, except that original appointments shall be made such that terms expire on a staggered basis.
A member of the Board may serve three (3) consecutive terms. City Council may reappoint the board member for a fourth term if no one qualified has applied. If a Board member moves from the City during his/her term of appointment, he/she may continue to serve as a member with approval of the City Council.
- c. At the first meeting of the Architectural Review Board, the members, by majority vote, shall elect one member to serve as chairman. Thereafter, a chairman shall be elected to a two year term at the first meeting to be held on or after July 1, in such year. Similarly, the members shall elect a vice-chairman and secretary who will also serve for a term of two years. The secretary may or may not be a member of the board.
- d. Appointments to the Architectural Review Board to fill vacancies shall be only for the unexpired term of the departing member.
- e. Members of the Architectural Review Board may be reappointed to succeed themselves. A member whose term expires may continue to serve until a successor is appointed and qualifies.
- f. ~~A waiver of the membership constituency of the ARB may be provided in the event that the City Council cannot fulfill the membership requirements as outlined hereinabove.~~
- f. The Architectural Review Board shall adopt rules of procedure and keep written minutes of its meetings.

Attest:

Karen D. Roberts, Clerk of Council

Date Adopted

Date Effective



August 22, 2018

Mayor Gene Teague
City of Martinsville
55 W Church Street
Martinsville, VA 24112

Dear Mayor Teague,

On Tuesday, June 5, 2018 at 2 PM in Council Chambers, during a duly advertised public hearing, the Planning Commission voted unanimously (4-0) to approve a request to amend Chapter 21 of the Historic Preservation Overlay (HP-O). The amendments are:

3. Membership and Terms of Architectural Review Board:

- a. The Architectural Review Board shall consist of ~~seven (7)~~ five (5) citizens, all of whom shall be residents of the City of Martinsville, except that one member may be a licensed architect or landscape architect who is not a resident of the City.
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- f. ~~A waiver of the membership constituency of the ARB may be provided in the event that the City Council cannot fulfill the membership requirements as outlined hereinabove.~~

The Commission respectfully requests that Martinsville City Council consider the issue for the Zoning Text Amendment and set a public hearing. Thank you for your consideration.


Regards,


Joe Martin / SRM

Joe Martin
Chair, City of Martinsville Planning Commission


55 W Church Street • Martinsville, VA 24112 • PO Box 1112 • Martinsville, VA 24114 • 276/403-5156

Hear information from Pamela Carter-Taylor, Coordinator of Advanced Manufacturing at New College Institute regarding an upcoming Employability Workshop to be held at NCI on September 27, 2018 – Carter-Taylor provided a PowerPoint and detailed information regarding the upcoming Employability Workshop including courses and assessments, organization, path models, etc. Currently, there are 35 students involved but several local industries are looking to offer the courses to employees. 1,000 seats are split between NCI and two other higher-education locations in the area, NCI has 250 seats available. They are looking at expending the program into other languages and other areas of training. Students can sign out a laptop on NCI premises if they do not have access to a computer or internet at home.





EMPLOYABILITY WORKSHOP




Let's Build Your Toolkit!


September 27, 2018
9 a.m. - 3 p.m.
New College Institute
191 Fayette Street
Martinsville, VA 24112
Building on Baldwin
Room 107

Register Today


Create YOUR unique
Employability Toolkit!




Explore and familiarize yourself with select features of the Dream It. Do It. Virginia Career Information System (CIS)




Learn the value of an Industry Credential and where to train




Visit the CIS Virtual Job Board



Complete Manufacturing and Soft Skills Modules

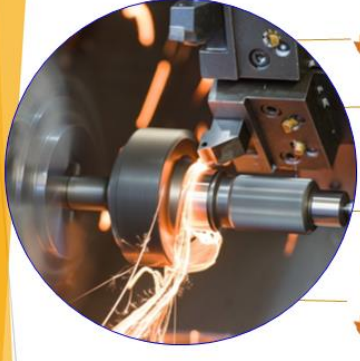



www.newcollegeinstitute.org




Career Training Programs

New College Institute offers 180 Skills, a new online program customized to meet your training needs. We have over 700 courses in our online library, along with 12 career programs. Stop by today for details on how you can change your life!







Advanced Manufacturing Technician -
Sept. 4th 10:00 AM & 5:30 PM
Oct. 2nd 12:00 PM & 5:00 PM



Safety Technician -
Sept. 4th 10:00 AM & 5:30 PM
Oct. 9th 12:00 PM & 5:00 PM




CNC Lathe Production Technician -
Sept. 13th 12:00 PM & 5:00 PM



CNC Mill Production Technician -
Sept. 18th 12:00 PM & 5:00 PM

- ✓ Only \$25 a month!
- ✓ Online training with 24/7 access!
- ✓ Complete your program in as little as 2 months!
- ✓ Start anytime, stop anytime!
- ✓ See orientation schedule above for our upcoming classes!





Self-Paced
Online Training
for \$25 a month

Salaried for entry-level advanced manufacturing positions, such as assemblers and fabricators, range from \$18,400 to more than \$48,110.*
*Source: U.S. Bureau of Labor Statistics, May 2012.

Complete in only
2 months!

Orientation
October 2, 2018
12:00 PM & 5:00 PM

Register today!


**New College
Institute**
Baldwin Building
191 Fayette Street
Martinsville, VA 24112

ptaylor@newcollegeinstitute.org

Pamela Carter-Taylor
276-403-5689

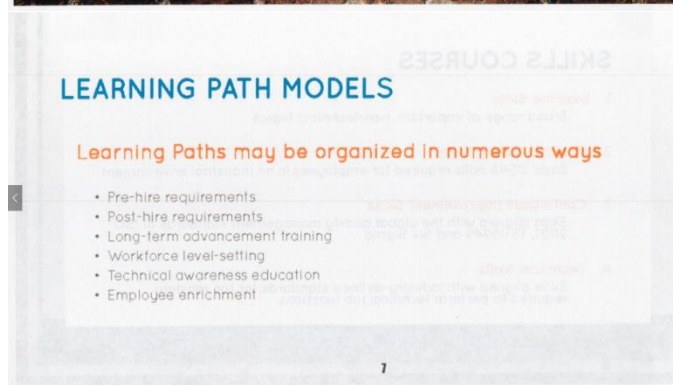
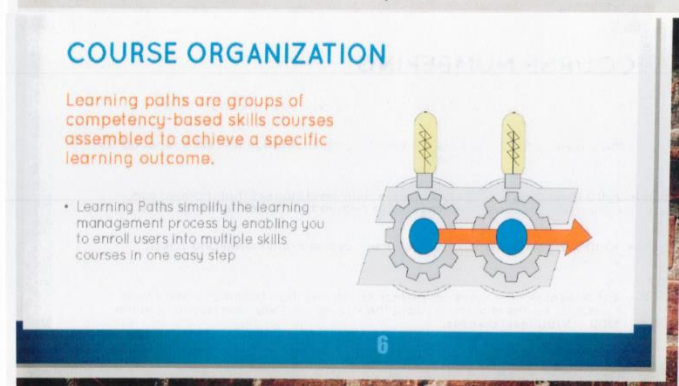
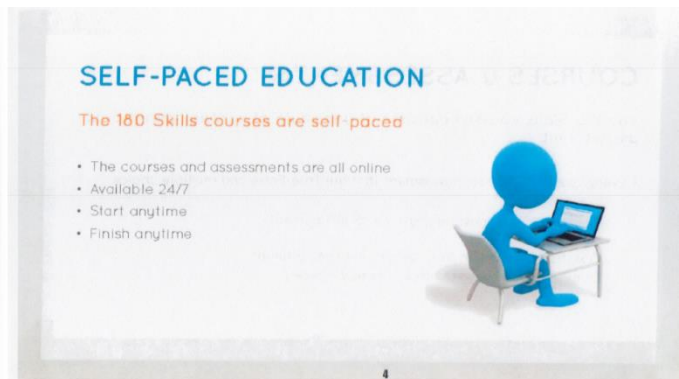
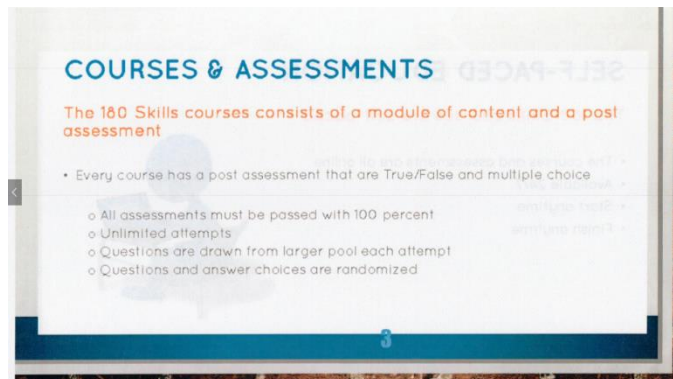




8 SEM EDUCATION  FOR REAL CAREERS

<p>180 Skills Orientation - 180 Skills</p> <p>Introduction to Safety Personal Protective Equipment Safety Hazardous Material Safety Workplace Safety Electrical and Fire Safety</p> <p>Manufacturing as a Career Landing a Job</p> <p>Introduction to Manufacturing Engineering Processes</p> <p>Quality Systems Introduction to Statistical Process Control</p> <p>Introduction to Precision Instruments Rules Calipers Micrometers</p> <p>Introduction to Machining</p>	<p>Introduction to Basic Math Arithmetic Operations Numbers and the Number Line Introduction to Fractions Working with Fractions Decimal Numbers Positive and Negative Numbers Cartesian Coordinates The Metric System</p> <p>Interpersonal Communications</p> <p>Group Dynamics</p> <p>Introduction to Logistics</p> <p>Blueprint Reading Fundamentals</p> <p>Introduction to Lean Manufacturing</p> <p>Introduction to Industrial Automation</p>
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O*NET job code: 17-3029.09



180 SKILLS COURSE LIBRARY		ESTIMATED LEARNING TIME	PATH TIME	TOTAL LEARNING PATH TIME	3.5
BASELINE SKILLS COURSES					
CAREER BUILDING SKILLS COURSES					
1	CAR-1001 Kicking Off Your Job Search	1.0			
2	CAR-1002 Finding Jobs to Apply For	0.9			
3	CAR-1003 Networking	1.0			
4	CAR-1004 Completing an Employment Application	0.9	0.8		
5	CAR-1005 Creating Your Resume	1.2	1.2		
6	CAR-1006 Crafting a Cover Letter	0.7	0.7		
7	CAR-1007 Understanding the Interview Process	0.8	0.8		
8	CAR-1008 Making a Positive Impression	1.3			
9	CAR-1009 Responding to Interview Questions	0.7			
10	CAR-1010 Addressing Special Interview Concerns	0.8			
11	CAR-1011 After the Interview	0.9			
12	CAR-1012 Surviving Your First Day on the Job	0.7			
34 competencies					

● GREAT CONTENT MATTERS

180 Skills Course Library

Making a Good First Impression

You've probably heard the saying that you don't get a second chance to make a good first impression. There's a good reason why you hear this saying – it's true!

Within the first 30 seconds of meeting you, an interviewer forms an impression about you based on your appearance.

You don't get a second chance to make a good first impression.

She's not what I thought she would be. He looks very professional.

Your qualifications alone won't get you the job. Employers are checking out your attitude, communication skills, interpersonal skills, and motivation.

You want to make sure that you get check marks in all these areas!

Making a Good First Impression

● SKILLS COURSE LIBRARY

2. SAFETY

Health & safety competencies include the basic OSHA skills required for employees in an industrial environment.

3. CONTINUOUS IMPROVEMENT

Continuous improvement skills are aligned with the global quality management standards of ISO-9001, TS-16949 and Six Sigma.



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180 SKILLS COURSE LIBRARY

ESTIMATED TIME LEARNING PATH TIME TOTAL LEARNING PATH TIME 6.4

HEALTH & SAFETY SKILLS

SAFETY SKILLS COURSES

		ESTIMATED TIME	LEARNING PATH TIME
151	INTRODUCTION TO SAFETY		
152	X SAP-1001 Introduction to OSHA	1.1	1.1
153	X SAP-1002 Making Work a Safe Place	1.6	1.6
154	X SAP-1003 Help! What to Do in an Emergency	1.2	1.2
155	PERSONAL PROTECTIVE EQUIPMENT SAFETY		
156	X SAP-1004 Personal Protective Equipment	1.5	1.5
157	X SAP-1005 Eye and Face Protection	1.0	1.0
158	X SAP-1006 Head Protection	0.9	0.9
159	X SAP-1007 Foot and Leg Protection	0.9	0.9
160	X SAP-1008 Hand and Arm Protection	1.1	1.1
161	X SAP-1009 Body Protection	0.8	0.8
162	X SAP-1010 Hearing Protection	0.9	0.9

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180 SKILLS COURSE LIBRARY

ESTIMATED TIME LEARNING PATH TIME TOTAL LEARNING PATH TIME 7.3

CONTINUOUS IMPROVEMENT SKILLS

LEAN MANUFACTURING SKILLS COURSES

		ESTIMATED TIME	LEARNING PATH TIME
163	LEAN PRINCIPLES		
164	X LEA-1001 Lean Principles	1.5	1.5
165	INTRODUCTION TO LEAN MANUFACTURING		
166	X LEA-1002 The History of Lean Manufacturing	0.9	0.9
167	WORKPLACE ORGANIZATION		
168	X LEA-1003 Workplace Organization	1.1	1.1
169	X LEA-1004 5S: Sort	0.7	0.7
170	X LEA-1005 5S: Straighten	0.9	0.9
171	X LEA-1006 5S: Shine	0.8	0.8
172	X LEA-1007 5S: Standardize	0.7	0.7
173	X LEA-1008 5S: Sustain	0.7	0.7

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● SKILLS COURSE LIBRARY



4. TECHNICAL

Technical skills competencies are aligned with industry-defined standards for the mastery required to perform technical job functions.

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● GREAT CONTENT MATTERS

180 Skills Course Library

Core Printing Component

Core printing component is used before the first assembly and curing of the part.

If the core printing component were to be used at the same time as the rest of the part, gases released from the part printing component would be trapped within the part, creating porosity.

Core Printing Component

● SKILLS COURSE LIBRARY



4. TECHNICAL

Technical skills competencies are aligned with industry-defined standards for the mastery required to perform technical job functions.

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● GREAT CONTENT MATTERS

180 Skills Course Library

Parts of the CNC Controller

The CNC controller has five main areas:

- Work beacon
- Operator controls
- Display screen
- Keyboard
- Side panel

Let's look at each area in more detail.

Display screen

Work beacon

Operator controls

Keyboard

Side panel

180 SKILLS COURSE LIBRARY			ESTIMATED TIME	LEARNING PATH TIME	TOTAL LEARNING PATH TIME
14.6					
TECHNICAL SKILLS					
AEROSPACE MANUFACTURING SKILLS COURSES					
AIRCRAFT FAMILIARIZATION					
X	AER-1001 The History of Aviation		1.3	1.3	
X	AER-1002 Primary Assemblies of an Aircraft		1.2	1.2	
X	AER-1003 Principles of Flight		1.7	1.7	
X	AER-1004 Airplane Control		1.5	1.5	
X	AER-1005 Aircraft Configuration		2.0	2.0	
X	AER-1006 Aircraft Materials		1.8	1.8	
X	AER-1007 Aircraft Construction		2.5	2.5	
X	AER-1008 Aircraft Corrosion		1.7	1.7	
X	AER-1009 Aircraft Regulations		0.9	0.9	
AEROSPACE SEALING AND SAFETY					
	AER-2001 Introduction to Sealing		0.8		



ADVANCED MANUFACTURING TECHNICIAN

LAUNCH A CAREER AS A MAKER

Advanced manufacturing technicians perform many important tasks such as product assembly, machine operation, and quality assurance. Advanced manufacturing technicians play a key role in the manufacture of many commercial products.

Employment of advanced manufacturing technicians is projected to grow 8 percent from 2012 to 2022. Qualified applicants including those with technical training and experience, should have the best job opportunities in the manufacturing sector, particularly in growing, high-technology industries, such as aerospace and medical devices.

BECOME OPPORTUNITIES

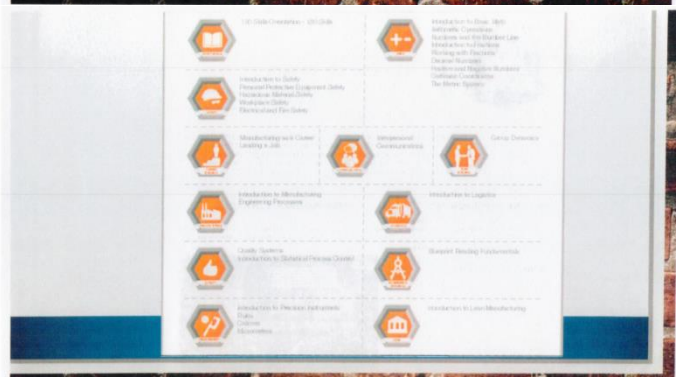
Salaries for entry-level advanced manufacturing positions, such as assemblers and fabricators, range from \$16,400 to more than \$64,500.
*Source: U.S. Bureau of Labor Statistics, May 2016

HIRING INDUSTRIES

- Aerospace
- Automotive
- Chemical
- Construction
- Electronics
- Food processing
- Healthcare
- Medical devices

CAREER PROGRAM SUMMARY

Skills Course: 100
Time to complete: 2 months
*Completion time is subject to prior study



180 SKILLS

Cost Only \$25 per Month

Register TODAY!!

CONTACT INFORMATION
Pamela Carter-Taylor
Coordinator of Advanced Manufacturing
276-403-5689 Office
ptaylor@newcollegeinstitute.org

ALL ACCESS - ALL COURSES - ALL THE TIME

Hear an update from the Sheriff's Department on the City jail – City Manager Towarnicki said he's talked daily to the Sheriff's Department about issues at the jail, specifically overcrowding in the jail which causes almost daily transport to other facilities. The impact to the budget can be substantial over time. Sheriff Steve Draper gave Council a brief overview about the building, which was originally built to house 36 male inmates. There is a co-ed medium security facility on the property that will house 48 male and female inmates. The City Farm is a minimum-security facility and can house 44 males. There is a daily

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average of 142 inmates with an average of 20-30 being housed at other localities on a regular basis. Major Laura Hopkins explained a 12% increase since FY2015. The Sheriff's Department paid out \$20,475 to house 19 inmates at a different facility in August 2018. Towarnicki explained that the Sheriff's Department budget is typically underspent each year. If this over population continues to be a trend then any savings related to the budget underspending will be used up pretty quickly. The budget is very tight; the cost to cover this expense could become a fund balance issue.

Martinsville City Jail Housing 4 year comparison				
	FY15	FY16	FY17	FY18 YTD
Average Daily Population	127	132	140	142
				12% increase over FY 15
3 levels of Housing Classification/Custody Level				
	Number of Beds			
Maximum	30			
Medium	48			
Minimum	44			
Classification	6			
Total beds	128			
Cost of housing out	Jul-18	Aug-18		
\$35 a day	\$3,920	\$20,475		
	averaged 4	averaged 19		
Negotiating contract for \$30 a day				

Consider approval of consent agenda – Council Member Lawson made a motion to approve the consent agenda as presented; Council Member Bowles seconded the motion with all Council Members voting in favor.

BUDGET ADDITIONS FOR 9/25/18				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY19				
BUDGET ADDITIONS				
General Fund:				
01102925	436142	Non-categorical Federal - US Marshals OT Grant		1,586
01311085	501200	Police Dept - Overtime	1,586	
		Reimbursement		
01100909	490104	Advance/Recovered Cost		510
01321102	505230	Fire Dept - Telecommunications	510	
		Reimbursement		
Total General Fund:			2,096	2,096
Capital Reserve Fund:				
16100905	416209	Sale of Surplus Equipment		8,500
16572362	508110	Tools/Equipment - Street Maintenance	8,500	
		Sales Proceeds		
Total Capital Reserve Fund:			8,500	8,500

Business from the Floor – Ural Harris, 217 Stuart Street expressed concern about the City's credibility and how the County residents will have any faith in the City's transparency with the ongoing issues related to the medical school. Before the City gets into a reversion discussion, the medical school concerns should be resolved.

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Comments by Members of City Council – Council Member Bowles shared details about Community Resource Day on Saturday 11:00am-3:00pm and invited the public. OctoberFest is October 6 11:00am-5:00pm. Bowles shared that Lunch with a Cop today was successful and thanked the Police Department for being available. A resident expressed concern to Bowles regarding clogged drains in the City and asked if it is possible to install netting to reduce the amount of trash and debris that washes into the drain. Towarnicki explained that applying netting to the drains would only complicate the drainage concern. Bowles asked Towarnicki to investigate what other communities are doing related to netting storm drains. Vice Mayor Martin thanked residents for attending the Neighborhood meeting last night. Council Member Woods was able to attend the neighborhood watch meeting and was overwhelmed at the number of people who attended. Woods said seeing the job that the Police Department is doing to reach out to the community was amazing. Citizens can ride-along with an officer if they are willing to sign a waiver so they can see the work they do. Council Member Lawson shared that October 6 is Hazardous Waste Day. October 16 from 9:00am-1:00pm will be a pesticide collection day at Southern States and the Martinsville Race is Saturday. Mayor Teague said there would be visitors to the community for the race this weekend and asked residents to represent the community and welcome those visitors

Comments by City Manager – Towarnicki summarized the citizen survey handled by the Police Department in the local communities. Officers has collected over 1,200 responses with a few days left to accept those. The officers are going door-to-door with the surveys. The City and County are accepting nominations for the Outstanding Veteran Award; nomination forms can be accessed through the City's website and will be accepted in the City Manager's office through October 12. The Outstanding Veteran Award will be given at the Veteran's Day assembly.

City Attorney Monday encouraged citizens to vote for the annual Partners in Preservation. Out of fifteen projects, two are in our immediate area – one in Danville and one in Greensboro. Google VOTE MY MAIN STREET for details.

There being no further business, Council Member Bowles made a motion to adjourn the meeting; the motion was seconded by Vice Mayor Martin with all Council Members voting in favor. The meeting adjourned at 9:00 pm.

Karen Roberts
Clerk of Council

Gene Teague
Mayor